

13. The parent and the surrogate parent, if one has been appointed, must be fully informed of all evaluation results and copies of all reports must be made available to them upon request.
14. The Infant-Toddler Program is not responsible for costs the parent incurs in seeking a second opinion regarding evaluation or assessment findings. However, if the parent obtains an evaluation or assessment at his own expense, the Individualized Family Service Plan team must take into consideration the information provided.
15. The Individual Child Complaint Resolution process described in this Manual is to be followed if a parent disputes the administration or results of a particular evaluation. *(For additional information, see Policy Bulletin #18 - Complaint Resolution-Individual Child.)*